

Kneehill Housing Corporation - Board Meeting Minutes



January 15th, 2025, at 6:00pm

1. Call to Order – at 6:03pm

2. Persons Present

- Carrie Fobes, Dennis Hazelton, Bill Cunningham, Sonia Ens, Dennis Kuiken, Laura Lee Machell-Cunningham, Byrne Lammle, Travis Cormier, Amanda Kinniburgh and Amanda Gill

3. Agenda Review and Approval / Amendments (If required)

Chair Carrie Fobes moved to add Round Table discussion in new business, following the discussion around 5-year plan.

Vice Chair Sonia Ens moved to accept the amended agenda. All in favour.

Carried

4. Approval of Minutes

- November 27, 2024 – Organizational Review

Chair Carrie Fobes moved to amend the word seize, to cease.

Director Dennis Hazelton moved to accept the amended minutes. All in favour.

Carried

- November 27, 2024 – Board Meeting

Director Bill Cunningham moved to accept minutes. All in favour.

Carried

5. Old Business

None currently.

6. CAO & Finance Reports

- Financial Reporting

Director Laura Lee Machell-Cunningham moved to table the financial reporting once GHL report is prepared. All in favour.

Carried

7. Board Chair Report

- None currently.

8. Committee Reports

- None currently.

9. New Business

- Resident & Tenant Handbooks

Handbooks with requested changes to be forwarded out to board for review prior to approval. **Tabled**

- Lodge Rates - 2025

Vice Chair Sonia Ens motioned to accept lodge rates, with the change of Air Conditioner fee being \$30.00 a month, during summer months. All in favor. **Carried**

- Reserves / Cooler

Director Byrne Lammle motioned to accept quote from Gateway Mechanical Services, for \$14,158.58 dated April 4, 2024, for repair to and conversion of walk-in cooler in GHL. Funds will be pulled from reserves. All in favor. **Carried**

- Documentation for Board of Directors from previous files

Board accepted - No action needed.

- Requisition Funding – vote so we can begin letter.

Director Laura Lee Machell-Cunningham made motion for this to be tabled until breakdown of municipality totals are sent out via email. All in favor.

Carried

- Discussion around 5-year plan.

Director Travis Cormier made a motion for board members, CAO, and Operations & Finance manager to return to next meeting with top items they would like to see in the next year for Kneehill Housing Corporation. All in favor.

Carried

10. Date of Next Meeting

- February 12, 2025

11. Adjournment - Adjourned at 7:43pm.